

## 2nd Exminster Scout Group: Admissions Policy

The intention of this admissions policy is to ensure that the admission of members into the group and management of waiting lists conform with the regulations laid out in POR and are seen to be fair when applied consistently.

### Background

2<sup>nd</sup> Exminster Scout Group operates Beavers, Cubs and Scouts sections. The section a child joins will depend on their age at the time of joining:

- Beavers 6 to 8 years old
- Cubs 8 to 10½ years old
- Scouts 10½ to 14 years old

The maximum number of members in each section shall be set by the Group Scout Leader in consultation with the section leaders and respecting the limits defined in POR.

In accordance with Rule 3.6 of POR membership of the group is open to boys and girls in all sections.

### Handling of Membership Enquires

All enquiries for membership will be handled via the Contact Form on the 2<sup>nd</sup> Exminster website or by contacting the Group Administrator on 01392 823508 or by email at [jwalledge@btinternet.com](mailto:jwalledge@btinternet.com).

If the child is not to be entered onto the waiting list the Group Administrator will contact the parents/guardians of the child and explain the current situation and the admission policy of the group.

When a child is to start with a section, the Group Administrator will contact the parents/guardians of the child and advise the necessary arrangements.

### Management of the Waiting List

The waiting list for all sections will be administrated by the Group Administrator. For a child to be entered on the waiting list the parent/guardian will have provided the minimum details:

- Child's full name, address and date of birth
- Name, address, phone number & email address of at least one parent or guardian.

It is the parent's/guardian's responsibility to inform the Group Administrator of any changes to these details. Failure to do so may result in the offer of membership been withdrawn.

Admissions to each section will normally occur at the beginning of each term. Exceptions can be made by arrangement with the section leader. Existing members transferring from another group may start at the earliest convenient opportunity by arrangement with the section leader.

## ***Beavers***

At the end of each term, the waiting list will be reviewed to identify children eligible to start Beavers the following term. From those eligible to start, admissions from the waiting list will respect the following priorities, taking into account the order in which the child was entered onto the waiting list:

1. Children with one or more parents affiliated with 2<sup>nd</sup> Exminster Scout Group as Uniformed Leaders or Section Assistants.
2. Children with a sibling already a member of the 2<sup>nd</sup> Exminster Scout Group
3. Children living within the parish of Exminster.
4. Age.

Consideration is also given to ensuring a steady flow of children through the movement and priority is given to children who will be able to enjoy the full 2-year programme in Beavers. Where there is competition for places, children who are close to or already 7 years old are likely to be placed on the Cubs waiting list.

In some cases, it may not be possible to accommodate a child when he or she reaches the starting age for a section. In this case, the Group Administrator will contact the parents/guardians of the child and explain the reasons.

## ***Cubs and Scouts***

Admissions from the waiting list into the Cub or Scout sections shall only be taken after consideration to ensure that places will remain available to accommodate existing members when they move up from Beavers or Cubs respectively.

## ***Transfers***

Children who are already members of the Scout Association wishing to transfer from another group, will only be admitted if there is space within the section they wish to join. Otherwise they will be offered a place on the waiting list or directed to other Groups in the area.

## **Appeals**

If a parent/guardian feels they have not been treated fairly, they may appeal to the Group Scout Leader (GSL). The decision of the GSL is final.